



# HAVERKAMP PROPERTIES

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[www.HAVERKAMP-PROPERTIES.COM](http://www.HAVERKAMP-PROPERTIES.COM)

<b>2010-2011 RENTAL APPLICATION</b> Updated January 2010
<b>FOR OFFICE USE ONLY</b>
DATE REC: _____
BLDG/APT: _____
LEASE START: _____
LEASE END: _____
SUBLET: YES NO
APP. APPROVED: YES NO
INITIALS/DATE: _____
IF NO, WHEN & HOW WAS APPLICANT NOTIFIED? _____
_____
_____

*Equal Housing Opportunity: Our apartments are made available, managed and operated regardless of race, color, religion, sex, national origin, handicap or familial status.*

*To apply for housing each applicant must complete all requested information on front and back of this form and submit to office, along with the security deposit. **A \$40 application fee (per applicant) will be withheld from the security deposit.** Make the deposit payable to HAVERKAMP PROPERTIES. Thank you for your interest in our apartments.*

TRANSFER APPLICANT – Please complete top 2 sections only (indicated w/ “\*”) and sign the back. No additional application fee will be withheld for transfer residents.

\* Date of Application \_\_\_\_\_ \* Desired Date of Occupancy \_\_\_\_\_

\* Type and size of apartment preferred (No. of Bedrooms, Address, etc.) \_\_\_\_\_

**\*APPLICANT INFORMATION**     Verified Government-Issued Identification

**APPLICANT'S FULL NAME** \_\_\_\_\_

Social Security No. \_\_\_\_\_ E-mail Address \_\_\_\_\_

Cell # ( ) \_\_\_\_\_ Home # ( ) \_\_\_\_\_ Date of Birth \_\_\_\_\_

**\* CURRENT ADDRESS / EMPLOYMENT INFORMATION / EMERGENCY CONTACT**

ADDRESS: \_\_\_\_\_, City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Month & Year Moved In \_\_\_\_\_ Moving Out \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Landlord \_\_\_\_\_ Landlord Phone ( ) \_\_\_\_\_

Current Monthly Rental Amount \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_, City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Month & Year Moved In \_\_\_\_\_ Moving Out \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Landlord \_\_\_\_\_ Landlord Phone ( ) \_\_\_\_\_

EMPLOYMENT STATUS:  Full-Time     Part-Time     Student     Retired     Not Employed

CURRENT EMPLOYER (Or Most Recent) \_\_\_\_\_

Employer Address \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Length of Employment \_\_\_\_\_ Employer Phone ( ) \_\_\_\_\_

Position \_\_\_\_\_ Approximate Annual Income \_\_\_\_\_

Supervisor \_\_\_\_\_ Telephone Number ( ) \_\_\_\_\_

IF STUDENT, LIST SCHOOL \_\_\_\_\_

Present Grade Level \_\_\_\_\_ Source of Rent \_\_\_\_\_

PERMANENT/SUMMER ADDRESS: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

EMERGENCY CONTACT: Name \_\_\_\_\_ Relationship \_\_\_\_\_

Check box if address information is the same as Permanent Address

Address \_\_\_\_\_ Apt# \_\_\_\_\_, City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home # ( ) \_\_\_\_\_ Cell # ( ) \_\_\_\_\_ Work # ( ) \_\_\_\_\_

**\*CRIMINAL BACKGROUND CHECK**

Have you ever been convicted of a misdemeanor or felony (excluding traffic violations)?

Yes  No If "Yes", please state the violation: \_\_\_\_\_

Have you ever been convicted on a charge involving illegal use, abuse, possession, manufacture or distribution of a controlled substance OR plead "no contest" to any drug and/or alcohol charges?

Yes  No If "Yes", please state the violation: \_\_\_\_\_

Have you ever been:

Charged/convicted/pleaded "no contest" to any sex offender charges?  Yes  No

Registered or required to be registered as a sex offender?  Yes  No

On any state's sex offender list?  Yes  No

If "Yes", please explain where, when, and the violation: \_\_\_\_\_

**BANK REFERENCE**

BANK NAME \_\_\_\_\_ CITY-STATE \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Checking Acct. No. \_\_\_\_\_ Savings Acct. No. \_\_\_\_\_

BANK NAME \_\_\_\_\_ CITY-STATE \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Checking Acct. No. \_\_\_\_\_ Savings Acct. No. \_\_\_\_\_

**MARKETING QUESTION**

Where did you first see or hear about Haverkamp Properties? (Circle your primary source if any, but mark all that apply)

- Email from us  Iowa State Daily  ISU Daily Website  Iowa State Daily's Renter's Guide  Google  
 Rent.com  Apartments.com  ApartmentFinder.com  ISU Directory Ad  Friend or Relative  Property Signage  
 Other \_\_\_\_\_

If you visited our website (www.haverkamp-properties.com), how were you initially directed to it?

- Same as indicated above  Google  Email from us  ISU Daily  Rent.com  Apartments.com  
 Other \_\_\_\_\_

What is most attractive about the apartment you are applying for?

- Price  Promotional Offer  Location  Special Features - If so, what? \_\_\_\_\_  
 Service  Ammenities (Cable, Internet, etc)  Other \_\_\_\_\_

***I hereby deposit \$ \_\_\_\_\_ as earnest money to be refunded if this application is not accepted (minus the \$40 application fee per applicant). Deposit checks will be cashed immediately upon receipt. Receipt of Security Deposit is hereby acknowledged as a non-interest bearing deposit and NOT as the rental payment which is to be refunded as hereinafter provided if the lease agreement is consummated; provided however that in the event the application is approved, and applicant fails or refuses the apartment tendered for any reason not the fault of Management, and fails or refuses to enter into the contemplated lease with Management, then the applicant agrees to the cancellation and withdrawal policies listed above as liquidation damages and not as a penalty, to cover the cost of taking and processing this application, reservation and preparation of the apartment and the loss of rental income. If however, in the event this application is denied or for any other reason for which Management is responsible, the lease is not consummated, the deposit will be returned to the applicant. Application is subject to approval and subsequent delivery of a lease covering premise. A \$40 application fee (per applicant) will be withheld from the security deposit.***

*Applicant declares that the application is complete, true and correct and herewith give permission for anyone contacted to release the information of the undersigned applicant to Management or their authorized agents, at any time, for the purposes of entering into and continuing to offer or collect on any agreement. I further authorize Management or their authorized agents to verify the application information including but not limited to obtaining criminal records, contacting creditors, present or former landlords, employers and personal references, whether listed or not, at the time of the application and at any time in the future, with regard to any agreement entered into with Management. Any false information will constitute ground for rejection of the application or Management may at any time immediately terminate any agreement entered into in reliance upon misinformation given on this application.*

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_